

Fiscal Intermediary (FI) Profile Sheet

Fiscal Intermediary (FI)	NYSARC, Inc., Columbia County Chapter
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Corporation ID #	40750
What counties are served?	Columbia and surrounding counties
How many people do you serve?	23
How long have you been providing FI services?	7 years
What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.	28% Fringe includes Workers Compensation, Disability, Unemployment, Health Insurance (Medical, Dental and Vision) ,FICA and Telemedicine.
Do you have an electronic system that can be accessed by individuals/designees?	Yes , Payroll- Mitc, Electronic Health Record- Precision care, Trainings- Relias.
What is your mileage rate for staff owned vehicles?	0.545 per mile
Does your agency provide Brokerage services? Do you require participants to use agency Brokers?	Not at this time. We have had an agency Broker in the past but they have recently left that role. This is something the agency is currently considering due to the lack of Support Brokers in our area.
How many hrs. will staff spend in mandatory training? 1. Before they start? 2. Annually?	Date from hire to 90 days of work 15 hours Annually 6 hours
What additional trainings are offered by your agency? Any additional trainings required?	To use our electronic systems.
From the time of complete paperwork submission, what is the average hiring timeframe for new staff?	4 Weeks
Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?	Yes full time is 30 hr and above 90 days from the date of hire if applicable for health insurance
Do you provide paid sick time for staff?	NO, we have combined sick, vacation, personal time benefit we call paid time off or PTO. Regularly scheduled staff accrues PTO hours every two weeks, based on how many hours they are scheduled to work. Sub or Per Diem staff do not receive PTO.
Do you provide paid Holiday time for staff?	YES – Staff receive double time for hours worked on the 10 agency holidays.
Do you have an emergency staffing pool?	Yes
Describe what role, if any, you have in recruiting self-	Families who are looking to hiring their own staff are able to utilize the agency HR and Recruitment staff for assistance with advertising, interviewing and orientation. Agency

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hired and agency supported staff?	supported staff go thru the same process as all agency staff and families are invited to participated as much or as little as the prefer.							
What is your timeline for reimbursements?	Invoice (contractors, IDGS expense, OTPS expense) every two weeks, Mileage and staff activity fee once a month.							
Do you have any options for upfront payments? (i.e. IDGS-camp)	Yes for health clubs- YMCA							
What Waiver Services are available to self-direct?	Community Habilitation	Yes	Respite	Yes	SEMP	No approved budget	Live-in Caregiver	No approved budget.
Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)	<p>Self Hired community Habilitation staff have a cap of \$25.00 per hour, however at times lower caps have been imposed for specific contracts due to issue with providing appropriate documentation</p> <p>Self hired respite staff are capped at \$13.00 an hour.</p>							