

## Fiscal Intermediary (FI) Profile Sheet

<b>Fiscal Intermediary (FI)</b>	<b>Lifetime Assistance Inc.</b>
<b>Website address</b>	<a href="http://www.lifetimeassistance.org">www.lifetimeassistance.org</a>
<b>Contact Person (s)</b>	Richard Morley
<b>Phone Number</b>	585-784-3560
<b>Email Address</b>	<a href="mailto:LAI.FI@lifetimeassistance.org">LAI.FI@lifetimeassistance.org</a>
<b>Corporation ID #</b>	20260
<b>What counties are served?</b>	Primarily Monroe county or within 30 miles of Chili, NY
<b>How many people do you serve?</b>	150+
<b>How long have you been providing FI services?</b>	Over 3 years
<b>What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.</b>	Current fringe rate is 13% Covers: FICA, Workman's compensation, Workers comp-small claims, NYS unemployment insurance, NYS disability insurance.
<b>Do you have an electronic system that can be accessed by individuals/designees?</b>	Currently being developed
<b>What is your mileage rate for staff owned vehicles?</b>	.51 per mile
<b>Does your agency provide Brokerage services? Do you require participants to use agency Brokers?</b>	Lifetime Assistance does have agency brokers; we do not require individuals to have Lifetime Assistance brokers to use Lifetime Assistance FI services.
<b>How many hrs. will staff spend in mandatory training?</b> 1. Before they start? 2. Annually?	20-25 hours of mandatory training prior to starting. 6 hours on going annual training. In addition to 6 hours annual training, CPR/FA recertification every 2 years at 6.5 of training.
<b>What additional trainings are offered by your agency? Any additional trainings required?</b>	All required trainings are completed within the initial 20-25 hours, no additional trainings are required.
<b>From the time of complete paperwork submission, what is the average hiring timeframe for new staff?</b>	Varies due to processing time of background checks. It can take 2-6 weeks for clearance to be received.
<b>Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?</b>	Health insurance is currently not offered to self-hire staff.
<b>Do you provide paid sick time for staff?</b>	No
<b>Do you provide paid Holiday time for staff?</b>	No
<b>Do you have an emergency staffing pool?</b>	No
<b>Describe what role, if any, you have in recruiting self-hired and agency supported staff?</b>	Advice and guidance can be given when recruiting self hire staffing if the family's request this from the FI. Agency supported staff are recruited by that specific program.

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<b>What is your timeline for reimbursements?</b>	4-6 weeks for reimbursements.							
<b>Do you have any options for upfront payments? (i.e. IDGS-camp)</b>	Payments can be directly made to vendors who are willing to directly send invoices to Lifetime Assistance and willing to accept payments once the class/lesson/etc. has been completed. Housing subsidies are paid up front; memberships with a 1x yearly fee can be paid up front.							
<b>What Waiver Services are available to self-direct?</b>	Community Habilitation	x	Respite	x	SEMP	x	Live-in Caregiver	x
<b>Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)</b>	No current restrictions for services outside of the guidelines from OPWDD. Self-hire staff needs to meet Lifetime's hiring requirements.							