

Fiscal Intermediary (FI) Profile Sheet

Fiscal Intermediary (FI)	A Very Special Place, Inc.
Website address	Avspny.org
Contact Person (s)	Dina Klein, Resource and Transition Coordinator
Phone Number	718-987-1234
Email Address	dklein@avspny.org
Corporation ID #	28210
What counties are served?	Richmond County, Kings County and New York County
How many people do you serve?	285
How long have you been providing FI services?	3 years
What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.	1-19 hours= 16.2% 20-29 hours= 21.2% 30-40 hours= 35%
Do you have an electronic system that can be accessed by individuals/designees?	Yes
What is your mileage rate for staff owned vehicles?	.545 per mile
Does your agency provide Brokerage services? Do you require participants to use agency Brokers?	No, we do not provide agency Broker services
How many hrs. will staff spend in mandatory training? 1. Before they start? 2. Annually?	Approximately 2 hours for orientation.
What additional trainings are offered by your agency? Any additional trainings required?	No
From the time of complete paperwork submission, what is the average hiring timeframe for new staff?	2-4 weeks
Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?	Yes, an employee is eligible if working 30 hours per week and above. The waiting period for benefits is 3 months.
Do you provide paid sick time for staff?	Yes for eligible staff
Do you provide paid Holiday time for staff?	Yes for eligible staff
Do you have an emergency staffing pool?	no
Describe what role, if any, you have in recruiting self-hired and agency supported staff?	No recruiting responsibilities

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What is your timeline for reimbursements?	45-60 days							
Do you have any options for upfront payments? (i.e. IDGS-camp)	Case by case basis							
What Waiver Services are available to self-direct?	Community Habilitation	x	Respite	x	SEMP	x	Live-in Caregiver	
Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)	Capped rates are those dictated by OPWDD. \$6.35/unit for In Home Respite \$9.65/unit for Community Hab.							