

Fiscal Intermediary (FI) Profile Sheet

Fiscal Intermediary (FI)	Catholic Charities Community Services
Website address	www.cccsrochester.org
Contact Person (s)	Stephanie Clinton
Phone Number	585-339-9800 x 262
Email Address	Stephanie.clinton@dor.org
Corporation ID #	20640
What counties are served?	Monroe, Wayne, Livingston, Yates, Ontario
How many people do you serve?	160
How long have you been providing FI services?	Since 2015
What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.	25% fringe for 29 hours or less, 30% fringe for 30 hours or more. Part time (20 hours to 31 hours) vision and dental are offered. Full time (32 hours) medical benefits, a variety of supplemental (Life, supplemental disability, etc.) 401K
Do you have an electronic system that can be accessed by individuals/designees?	In process. Should be live end of 2018
What is your mileage rate for staff owned vehicles?	50 cents per mile
Does your agency provide Brokerage services? Do you require participants to use agency Brokers?	Yes, we have brokers. We do not mandate the use of our brokers.
How many hrs. will staff spend in mandatory training? 1. Before they start? 2. Annually?	New Hire is 8 hours, paperwork and software is in additional 2 hours. Additional trainings throughout the year ranges from 5-10, depending if employee elects to take offered elective training.
What additional trainings are offered by your agency? Any additional trainings required?	Vehicle Safety, Workplace Safety, First Aid, CPR, SCIP. Many others offered throughout the year, depending on theme or need.
From the time of complete paperwork submission, what is the average hiring timeframe for new staff?	New Hire is offered once per month, so depending on when paperwork is complete, could be as long as 4 weeks and as little as a week and a half.
Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?	Yes, 32 hours and 30 day wait period.
Do you provide paid sick time for staff?	Anyone who is hired at part-time or full-time, will accrue sick time.
Do you provide paid Holiday time for staff?	Anyone who is hired at part-time or full-time, will accrue sick time.
Do you have an emergency staffing pool?	No
Describe what role, if any, you have in recruiting self-hired and agency supported staff?	As and FI, we will ask our current staff if they'd like an opportunity to interview with other individuals/families, but we do not actively recruit.

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What is your timeline for reimbursements?	Net 30							
Do you have any options for upfront payments? (i.e. IDGS-camp)	We have ability to pay with credit card when vendor allows							
What Waiver Services are available to self-direct?	Community Habilitation	Y	Respite	Y	SEMP	Y	Live-in Caregiver	Y
Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)	We do not restrict any service. We do ask for justification if rates of pay are exceedingly high. CCCS believes in allowing individuals and families budget and employer authority.							