

Fiscal Intermediary (FI) Profile Sheet

Fiscal Intermediary (FI)	Family and Child Service of Schenectady
Website address	www.familyandchildservice.com (under reconstruction)
Contact Person (s)	Cindy McKee
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Corporation ID #	23590
What counties are served?	Schenectady, Albany, Rensselaer, Albany, Saratoga
How many people do you serve?	New Program
How long have you been providing FI services?	Contract started 4/1/18
What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.	See attached
Do you have an electronic system that can be accessed by individuals/designees?	Not at this time
What is your mileage rate for staff owned vehicles?	Mileage reimbursed at .50/mile
Does your agency provide Brokerage services? Do you require participants to use agency Brokers?	In the process of starting an Agency Broker service. Working with any broker at this time
How many hrs. will staff spend in mandatory training? 1. Before they start? 2. Annually?	Beginning Orientation and training approximately 4-5 hours Uncertain about annually at this time
What additional trainings are offered by your agency? Any additional trainings required?	
From the time of complete paperwork submission, what is the average hiring timeframe for new staff?	2-3 Weeks and upon completion of orientation/training
Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?	Agency sponsored health insurance for employees averaging over 20 hours weekly per quarterly review
Do you provide paid sick time for staff?	Time off benefit available for employees averaging over 20 hours weekly per quarter
Do you provide paid Holiday time for staff?	Holiday benefits available for employees averaging over 20 hours weekly per quarter
Do you have an emergency staffing pool?	No
Describe what role, if any, you have in recruiting self-hired and agency supported staff?	No role in recruiting self-hired staff and we do not provide agency supported staff for self-direction

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What is your timeline for reimbursements?	In most cases within 2 weeks unless further investigation or corrections are needed							
Do you have any options for upfront payments? (i.e. IDGS-camp)	No at this time							
What Waiver Services are available to self-direct?	Community Habilitation	X	Respite	X	SEMP	??	Live-in Caregiver	??
Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)	We have capped rates for CH, Respite, PreVoc, Pathway Mileage, when appropriate, is paid at .50/mile							