

Fiscal Intermediary (FI) Profile Sheet

Fiscal Intermediary (FI)	Independent Support Services, Inc.
Website address	www.issny.org
Contact Person (s)	Alan Kulchinsky
Phone Number	845-794-5218 ext. 303
Email Address	alank@issny.org
Corporation ID #	43250
What counties are served?	Nassau, Suffolk, Westchester, Rockland, Orange, Sullivan, Ulster, Greene, Dutchess, Columbia, Albany, Putnam, NYC
How many people do you serve?	1700
How long have you been providing FI services?	15 Years
What is your fringe rate/rates for self-hired staff? What is included in the fringe rate/rates? Attach additional documentation if needed.	Full-time 24% Part-time 18% Fringe rate includes all mandated employee costs, health insurance for full-time staff and all indirect employee costs.
Do you have an electronic system that can be accessed by individuals/designees?	Yes
What is your mileage rate for staff owned vehicles?	54.5 cents per mile
Does your agency provide Brokerage services? Do you require participants to use agency Brokers?	Yes No
How many hrs. will staff spend in mandatory training? 1. Before they start? 2. Annually?	1. Approximately 8 hours for online training 2. Same
What additional trainings are offered by your agency? Any additional trainings required?	No additional training required or offered except that required by COS
From the time of complete paperwork submission, what is the average hiring timeframe for new staff?	2 weeks
Do you offer health ins. for full-time staff? How many hrs. are considered full-time? Is there a waiting period?	Yes, 30 hours, 60 days after the 1 st month after hire.
Do you provide paid sick time for staff?	Yes
Do you provide paid Holiday time for staff?	Yes
Do you have an emergency staffing pool?	No
Describe what role, if any, you have in recruiting self-hired and agency supported staff?	We have a weekly email blast that lists individuals looking for employment by county.

Fiscal Intermediary (FI) Profile Sheet

What is your timeline for reimbursements?	15 Business days							
Do you have any options for upfront payments? (i.e. IDGS-camp)	Yes, we provide upfront payments for camps and community classes.							
What Waiver Services are available to self-direct?	Community Habilitation	X	Respite	X	SEMP	X	Live-in Caregiver	X
Do you have any service restrictions? (i.e. capped rates for Self-Hired Community Habilitation, Mileage, or any service you do not provide or restrict)	We restrict staff activity payments for staff meals to a \$5 minimum and a \$15 maximum for reimbursement.							